

TEAM+S

A national engineering competition challenging middle and high school students to address real-world scenarios

Competition Site Host Application



Contact Information

Primary Contact

Name: _____

Title: _____

Dept./Group: _____

Phone: _____ Fax: _____

Email: _____

Alternate Contact

Name: _____

Title: _____

Dept./Group: _____

Phone: _____ Fax: _____

Email: _____

Competition Site Information

University/Organization Name: _____

Dept/Group (i.e., community affairs, K-12 outreach, admissions, academic department, etc.):

Shipping Address: _____

City: _____ State: _____ Zip: _____

Website: _____

Application Questions

Attach additional pages as necessary.

1. What are your goal(s) for hosting TEAMS?

2. Will your TEAMS competition be a stand-alone event or combined with other activities? If combined with other activities, please briefly describe.

3. First-year hosts should strive to recruit a minimum of 5-10 schools consisting of 11-20 teams. Based on your expectations, please answer the following:

a) How many schools/groups will you invite to participate? _____

b) Describe the resources you will use to locate the schools/youth groups within the community?

c) How will you recruit local schools/groups? Check all that apply.

___ Meet with school personnel

___ Make phone calls to school personnel

___ Mail letters of invitation

___ Send emails of invitation

___ Attend school meetings, regional fairs, or other conferences

d) Describe any other recruitment/marketing strategies.

4. There is no fee to become a TEAMS Host Site. However, there may be expenses you incur for such items as food or facility costs. These expenses can average \$1,000 - \$3,000.

The items below represent categories that many hosts use to develop a budget. Factoring in the total number of anticipated attendees (students, coaches, volunteers, etc.), please consider these – and other categories that may be pertinent to your site – as you plan for your competition. Note that food, day-of-competition awards, and any subsidy for registration are optional.

- Food per person (breakfast, snacks, and/or lunch)
- Awards/Prizes (scholarships, team trophies/plaques, giveaway items, etc.)
- Facility costs (rental fees, transportation, janitorial, etc.)
- Marketing/Promotional (signs, banners, postage, etc.)
- Registration fees (optional to cover fees for all or some teams)
- Miscellaneous (office supplies, hands-on activity supplies, etc.)

How will your site raise or procure funds to cover any expenses related to TEAMS?

Charge participation fee

Fundraise

Secure grant

Pay with existing resources

Other: _____

5. Depending on the number of teams participating, you will need a variety of volunteers to proctor, monitor and score competitions. How will you recruit volunteers to help coordinate the competition?

Please submit completed application to:

TSA

1914 Association Drive

Reston, VA 20191

Phone: 703.860.9000 **Fax:** 703.758.4852 **Email:** teams@tsaweb.org

<http://teams.tsaweb.org>

www.tsaweb.org