

# TEAMS Collegiate Host Site Application

Please complete form and return via fax (703/758-4852) or scan/email to [shonour@tsaweb.org](mailto:shonour@tsaweb.org).

## Competition Site Information

University/Organization name:

Dept/Group (ie: community affairs, K-12 outreach, first year engineering, etc.):

Shipping Address: (please list a street address rather than a PO box as materials are shipped via UPS)

City:

State:

Zip:

Website:

## Contact Information

Primary Contact Information:

Name:

Title:

Dept/Group:

Phone:

Fax:

Email:

Secondary/Alternate Contact Information:

Name:

Title:

Dept/Group:

Phone:

Fax:

Email:



## Application Questions

1. What are your goal(s) for hosting TEAMS?
2. Will your TEAMS competition be a stand-alone event or combined with other activities? If combined with other activities, please describe.
3. First year hosts should strive to recruit a minimum of 5-10 schools, consisting of 11-20 teams. How will you recruit local schools/groups? Check all that apply.
  - Meet with school personnel
  - Make phone calls to school personnel
  - Mail letters of invitation
  - Send emails of invitation
  - Attend school meetings, regional fairs, or other conferences

Describe any other recruitment/marketing strategies.

4. Hosts have the option of providing food (snacks and/or lunch) and/or awards to participants and may choose to add an additional host fee to the national registration fee to help cover these costs. Please indicate whether your institution plans to charge an additional host fee to cover any costs incurred.  
 Yes                       No                       Not sure

Return this form to Sandy Honour at:  
Scan/email to: shonour@tsaweb.org or fax to: 703/758-4852